Redkite Stores and Parts Management module – Optional module

The **Redkite Stores and Parts Management module** is a fully featured addition to the **Redkite Asset Management System** enabling the management of both fixed and consumable assets from initial purchase through to final disposal.

The Redkite Stores and Parts Management module integrates seamlessly with all other Redkite Asset Management modules and is designed for organisations that need a system to efficiently manage stores functions and allow individuals and line management to order new or replacement assets or parts electronically to speed up and reduce the administrative overheads of a paper based internal requisition processes.

The Redkite Stores and Parts Management module records details of all purchases including initial purchase price, date of purchase, invoice value, supplier and cost centre details.

Goods received are entered onto the system in batches. On entry, and where appropriate, an end of life cycle date can be entered together with expected replacement cost to facilitate future capital replacement budgeting.

Bar codes labels and RFID can be applied to and associated with assets in stores, or at any stage.

Within your organisation, items can be requisitioned from stores via the **Redkite On-line Requisition Module**. This allows authorised users to order goods from stores electronically. Requisitions may require authorisation before being transmitted to stores.

A record of all requests for assets is maintained. The system records who has requested what and when and this facilitates the analysis of supply by individual and cost centre at any time. Budget restrictions can also be applied.

The Redkite Stores and Parts Management Module:

- manages maximum and minimum stock levels with automated alerts when minimum stock levels are reached
- maintains a supplier and 'preferred' supplier list, with full details for ease of re-ordering

- stores goods received in batches and a batch can hold any number of the same type of asset
- uses a first in first out principle when allocating from stock, stock from earlier batches are allocated first
- handles purchase orders and records invoice details together with purchase prices
- stock re-adjustments and reconciliations can be undertaken
- assets can be marked with bar code or / and RFID tags and allocated to a specific asset whilst in stores (or at any other time)
- parts and replacements can be ordered via an on-line requisition facility allowing the ordering of items remotely. Goods ordered can be assigned to locations (including vehicles) or individuals
- parts used can be recorded on a 'job' card where used for repairs
- all orders sent via the on-line requisition can be subject to authorisation and comprehensive details of all requisitions are maintained for future reporting.

Redkite On-line Requisition module

The Redkite On-line Requisition module is a powerful addition to the Redkite Asset Management functions and is supplied with the Redkite Stores and Parts Management module as standard.

The Redkite On-line Requisition features have been designed to integrate with the Redkite AMS Core Module and Redkite Stores and Parts Management module to facilitate electronic ordering of parts and equipment, automating many time consuming paper based processes.

- allows users to order parts and equipment through an electronic ordering system
- authorisation can be set for orders, if required
- orders are automatically passed through to the Redkite Stores and Parts Management module as an 'open' order
- records who has ordered parts and equipment, together with costs
- orders can be traced through the requisition process
- the system tracks who has ordered what and when for audit purposes.
- costs of ordered parts are recorded against individuals, locations and cost centres, as appropriate
- helps budget control
- supplied as standard with the Redkite Stores and Parts Management module
- internet based - can be accessed by authorised users from any location via a web browser